

TO OUR CLIENTS

## CONCERNING: CIRCULAR LETTER OF INFORMATION. TURIST-BUS SERVICE PO 19 MOD 1 REV 7

For the current season of tourism, following conveniences are provided:

CHECK-POINT on the parking area "FAGIOLONE" in Via Pescaia and "PALASPORT" in Viale A. Sclavo.

**BOARDING AREAS** 

All parties arriving at Siena without previous booking must reach, first of all, the CHECK-POINT where, according to availability, they will be given place and hour to leave the passengers at the BOARDING AREA, the PARKING AREA and the place to pick up the passengers according to the booking they may reach the requested areas directly. During periods of prohibition will operate a shuttle that will shuttle from Check Point continues to ascent of kidney bean Fontebranda. The shuttle is free of charge exclusively for tourists access the system run by Siena Parcheggi. Also remember that the traffic is prohibited on Via Roma from 7.30 to 8.30 and from 15.45 to 17.30 and so Area Pescaia Alta from 07.00 to 09.00, in the period from 12 September to 15 June each year with the exception of public holidays. The groups that come in Siena reservation, in accordance with the schedules, will benefit directly from the service and places of descent and ascent passengers.

## BOOKING

To perform the booking for the area of arrival, parking area and area of departure of tourist busses at Siena please send, via Fax (+39-0577-228787), or via e-mail (si.park@sienaparcheggi.com), the following information:

- Day and hour of arrival
- Day and hour of departure
- Number-plate of the bus
- Name of Company and full address of applicant
- If "GUIDE" is booked, indicate meeting place
- VAT number, if invoice is wanted
- A copy of the receipt of the exact amount relative to each reservation
- Means of communication (telephone, fax, e-mail etc.)

## The booking must be done at least 15 days before the desired day of arrival.

The applicant has to declare, pursuant to Article 23 of Italian Legislative Decree 196/2003, in order to make a reservation, to give consent of personal data treating filling out the PAF (Privacy Authorization Form) attached herewith.

Siena Parcheggi will indicate the availability of arrival area, parking and area of departure.

Confirmation of the order has to reach us 48 hours since the reception of the reply and has to be sent together with the anticipated payment of the amount of  $\in$  105,00 for the first day and  $\in$  55,00 for the other days (from 16 Novemberto 15 February), or  $\in$  130,00 for the first day and 70,00 for the other days (from 16 February to 15 November) per each reservation (all prices include VAT). It 'will be a discounted rate of  $\in$  10.00 from 4 days including and following.

The payment has to be done by bank transfer on the postal bank account n. 11541539, in favour of: Siena Parcheggi S.p.A., Via S. Agata, 1, 53100 Siena with indication of reason as "Servizio Bus Turistici" or by deposit in account C/C: IBAN IT 94 N 01030 14200 000010770154 BIC CODE PASCITMMSIE c/o BANCA MONTE DEI PASCHI DI SIENA SPA —

Yours faithfully

FILIALE DI SIENA (same address).

Siena, 09/02/2015

Siena Parcheggi S.p.A. The Managing Director (Dott. Walter Manni)



## PERSONAL DATA PROTECTION PERSUANT TO ART. 23 lgs. Decree, 30.06.2003, n. 196

In compliance with what expected within the meaning and effects of art. 13 D. Decree 30th June 2003, SIENA PARCHEGGI S.P.A. based in Siena, via S. Agata 1, as dataholder informs potential customers about the purposes and methods of processing of personal data collected, their scope of communication and diffusion, as well as the nature of their conferment.

The data collected from customers / suppliers, for which the treatment will be processed and used directly to fulfill its instrumental purpose at the request sent by concerned themselves.

The data processing is performed through paper and computer work with internal staff engaged for this purpose. The data are stored at the SIENA PARCHEGGI S.P.A. based in Siena, via S. Agata 1, only the time necessary to interact with the owner for the release of information or updates and give feedback to applicants. Personal data will not be distributed, sold or exchanged with third parties.

The interested party can assert its rights as expressed by art. 7, 8, 9 and 10 of D. Lgs. June 30th, 2003, nr 196 by contacting the holder, orally as well. The written request may be sent to Siena Parcheggi SpA, at the registered office of Siena, in via S. Agata, 1. In particular, under art. 7, the interested party can obtain confirmation of whether or not personal data concerning him exists, even if not yet recorded and their communication in intelligible form. The interested party has the right to obtain indication about: a) origin of personal data b) the purposes and methods of treatment c) the logic applied in case of processing with the aid of electronic instruments d) the identity of the owner, manager and the representative appointed under article 5, paragraph 2 e) subjects or categories of persons to whom personal data may be communicated or who can learn about them as appointed State representative, managers or agents. The interested party has the right to: a) updating, rectification or, when interested, integration of data b) the cancellation, transformation into anonymous form or block of data in violation of the law, including those which not need to be kept for the purposes for which data were collected or subsequently processed; c) certification that the operations in letters a) and b) have been notified, as also related to their contents, to those to whom the data were communicated or disseminated, except where this proves impossible or involves means manifestly disproportionate to the protected right. The interested party has the right to object, in whole or in part, a) for legitimate reasons to the processing of personal data, pertinent to the purpose of collection b) the processing of personal data concerning him for the purpose of sending advertising materials or direct selling or for carrying market research or commercial communication.

SIENA PARCHEGGI S.P.A. head office based in Siena, in via S. Agata 1.

According to D. Lgs. 196/2003 consent to the processing of data is necessary as the same are collected out of previous contractual arrangements. So please tick on ACCEPT.

The undersigned took note of that statement with this subscription	
Accept and give my consent to this.	
In this case the owner shall proceed your request.	
Neither accept nor give my consent to this.	
In this case the owner will not give way at your request.	
	Signature of undersigned



The Owner